

Roberts PTO General Meeting Minutes

Date: October 1, 2025

Start Time: 6:30 PM

In Attendance (In-Person & Virtual):

Jaimie Line, PTO President

Aubree Brewington, PTO Vice President

Olivia DeVreugd, PTO Secretary

Christine Kelly, PTO Bookkeeper

Erika Helwig, PTO Treasurer

Cassandra Joss, Principal

Susan Selden-Bann, Teacher Liaison

Jenny Ellis

Susan Osborne

Adrienne Wearmouth

Rosalia White

JoDee Leahy

Marle Jenson

Tressah Weirauch (virtual)

Call to Order

The meeting was called to order by PTO President, Jaimie Line.

Board Introduction

The 2025–2026 PTO Board and Teacher Liaison were introduced.

Principal's Report – Cassandra Joss

- **Roberts Whale Update:** October 13; new spirit wear available
- **Fun Run (October 10):**
 - Funds support assemblies and author visits
 - Currently halfway to the \$10,000 goal
- Bracelet and keychain sales will continue for two weeks
- CKL continues to support teachers and staff
- Current student enrollment: 492 students
- **Free Breakfast & Lunch Program:**
 - Available to all students through the end of October
 - Families are encouraged to complete the Household Income Form
 - 63% of families have completed the form to date

President's Report

Recent Events & Programs

- **Snack Cart:**
 - \$1 per item, limit of 3 items
 - Two carts: K-2 and 3-6
 - Added drink option for older students (sugar-free, dye-free lemonade)
- **Birthday Fundraiser:**
 - 192 students enrolled (increase from 152 last year)
 - Includes Facebook birthday message
 - Students receive 3 free snacks and 3 trinkets during their birthday month

Upcoming Events

Great Pumpkin Raffle

- Staff decorate lightweight pumpkins
- Students receive 1 free ticket
- Additional tickets: \$1 for 3 or \$5 for 18
- Ticket sales: October 13-24
- Family Night: October 23 (cider, donuts, prize wheel)
- Winners announced October 30
- Flyers sent home October 9

Fall Dance

- November 21
- Includes dancing, photo opportunities, refreshments, and prize drawing
- No theme this year

Skate Night

- Three events planned
- First event: November 25, 6:00-8:00 PM at The Rink

Board Recruitment – 2026–2027 PTO Opportunities

All PTO Board positions will be open at the end of the school year.

Board Roles

- President
- Vice President
- Secretary
- Treasurer
- Bookkeeper

Why Join

- Build connections with other families
- Support students and staff
- Gain leadership experience
- Help continue school traditions

Next Steps

- Elections will take place in the spring
- Role spotlights will be shared on the PTO Facebook page
- Interested families are encouraged to reach out

Financial Report – Bookkeeper

- Insurance, state license renewal, website renewal, and taxes have been completed
- Teacher reimbursement process updated:
 - Gift cards are now being used instead of reimbursement checks
 - Reduces paperwork and speeds up distribution

Adjournment

Next PTO Meeting: December 3, 2025, at 6:30 PM

End Time: 6:55 PM

Total Meeting Duration: 25 minutes