

PTO General Meeting Minutes

October 1, 2025

Start time 6:30

In Attendance: Jaimie Line- PTO President, Aubree Brewington- PTO Vice President, Olivia DeVreugd- PTO Secretary, Christine Kelly- PTO Bookkeeper, Erika Helwig- PTO Treasurer, Cassandra Joss- Principal, Susan Selden- Bann- Teacher Liaison, Jenny Ellis, Susan Osborne, Adrienne Wearmouth, Rosalia White, JoDee Leahy, Marle Jenson. Online: Tressah Weirauch

Meeting Called to Order by: Jaimie Line- PTO President

Introduction of the 2025-26 school year board members and teacher liaison.

Principal Report: Cassandra Joss- School Principal

- Roberts whale update (Oct 13) new spirit wear
- Fun Run (Oct 10) funds raise money for assembly, author visits- halfway to goal of 10,000,
- Bracelet and keychain sales will be going on for the next two weeks.
- CKL supports teachers and staff - 492 student count this year-
- All Roberts students can enjoy free breakfast and lunch until the end of October! We're asking families to please fill out the Household Income Form — this helps us collect accurate household information, so our school can continue to receive the support and funding our families need. So far, 63% of Roberts' families have completed the form.

President's report: Jaimie Line

Recap of recent events:

Snack Cart: Students enjoy choosing snacks from our rolling cart. Each item costs \$1, with a maximum of three items per student. We run two carts: one for K–2nd grade and one for 3rd–6th grade. This year, we've added a drink option for older students: sugar-free, dye-free lemonade.

Birthday Fundraiser: We had 192 students sign up this year—a new record compared to 152 last year! For \$5, each student will receive a personalized Happy Birthday message on our Facebook page. At the last Snack Cart of their birthday month, they can choose three free snacks from our snack cart and three trinkets from our birthday bag.

Upcoming Events:

Welcome, Great Pumpkin Raffle: Teachers and office staff will decorate lightweight plastic pumpkins. Students can “vote” for their favorite pumpkins by placing tickets in the jugs of the pumpkins they want to win.

- Every student will receive one free ticket. Additional tickets can be purchased: \$1 for 3 tickets or \$5 for 18 tickets. Tickets go on sale from Oct 13 to 24th. Purchased tickets will be labeled with the student’s name and teacher; they will be placed in an envelope and given to their teachers for distribution during the voting week.
- **Family Night:** Thursday, October 23rd. Families can enjoy cider and donuts, spin a prize wheel for free tickets, and purchase additional tickets to place in the jugs.
- **Winners will be picked on October 30th**
- **Flyers will be sent home on October 9th.**

Fall Dance: Friday, November 21st. An evening of dancing, a photo opportunity, light refreshments, and a prize drawing. No theme this year—just come to have fun!

Skate Night: Three skate nights are planned this school year. The first event will be held on Tuesday, November 25th, from 6:00–8:00 p.m. at The Rink in Shelby Township.

Board Recruitment – 2026–27 PTO Officer Opportunities

At the end of this school year, all PTO Board positions will be open. This is a wonderful opportunity to share your talents, get involved, and make a lasting impact at Roberts!

Board Roles

- **President** – Guides, inspires, and connects the PTO as our key leader.
- **Vice President** – A strong partner to the President, ready to step in when needed.
- **Secretary** – The memory-keeper who records and organizes important documents.
- **Treasurer** – Manages PTO funds and keeps our budget on track.
- **Bookkeeper** – Provides oversight and accuracy to ensure our finances remain transparent and secure.

Why Join?

- Build friendships with other families
- Support students and teachers in meaningful ways
- Gain leadership and teamwork experience
- Help continue the events and traditions that make Roberts special

What’s Next?

Elections will take place this spring. In the meantime, we’ll be sharing details and answering questions. We are also spotlighting each board position on our PTO Facebook page to help families learn more about the roles. Curious about serving? Reach out—we’d love to chat!

Bookkeeper's report: Insurance, State license renewal, website renewal, and taxes have all been paid. Last year, we gave teachers funds and reimbursed them by check with submitted receipts. This year, we made things easier by asking each teacher where they'd like a **gift card** instead — less paperwork and a quicker process!

Adjournment

Next General PTO Meeting: Wednesday, December 3, 2025 – 6:30 p.m.

End time: 6:55

Total time: 25 minutes